

## SAFETY MEETING TOPIC

This form shall be completed and kept on file

Job Name \_\_\_\_\_ Location \_\_\_\_\_ Job No. \_\_\_\_\_

Meeting Leader \_\_\_\_\_ Title \_\_\_\_\_

Date Held \_\_\_\_\_ Place \_\_\_\_\_ Time \_\_\_\_\_

Subject of Meeting CONTROLLING HAZARDOUS ENERGY CHECKLIST

Is there an Energy Control Procedure for each piece of equipment in the work area?

Has there been an inspection of the Energy Control Procedures conducted in the past year by an authorized employee who does not use the energy control procedure being inspected?

Has this inspection been documented?

Does each authorized employee understand his responsibilities and the energy control procedure he is expected to implement?

Do lockout and tagout devices identify the employee using them?

Are lockout and tagout devices singularly identified and used only for hazardous energy control?

Are lockout and tagout devices suited to withstand the conditions of the environment they are used in?

Are lockout and tagout devices standardized?

Are lockout devices substantial enough to prevent removal without the use of excessive force?

Are the times used to attach the tags non-reusable and substantial (50# locking strength)?

Do the tags warn against the hazardous conditions if the machinery is energized?

Are the devices used to restrain, relieve and disconnect stored and residual energy able to perform the tasks you are asking of them?